



MALAYSIAN PRIVATE DENTAL PRACTITIONERS' ASSOCIATION

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COVID 19 Practice Management Guidelines

Dear Members & Colleagues,

Greetings from MPDPA !

In view of the ongoing Covid 19 Pandemic, we would like to advise you to **PLEASE Obey** the following guidelines (as informed and directed to us) by the relevant authorities and Ministry Of Health, while your clinic is in operation during this outbreak.

1) TEMPERATURE CHECK.

- For everyone entering your premise each day.
- Inclusive of Dentists, Staff, All employees, Patient(s) and their Accompanying family member / relative/ friend , Dispatch & Delivery personnel as well.

2) CONTACT TRACING.

- **COMPULSORY** to set up a contact tracing book to keep record of everyone entering your clinic premise (as mentioned above)
- Please refer Sample as attached.

3) REGISTRATION PROCEDURE

- Upon registration do ask relevant questions or a questionnaire can be provided. Please refer attached document as a guideline.
- Example of questions that can be asked :
 - A) any recent travel history to high risk places / locations ?
 - B) any recent contact with a Covid Positive or Covid Suspicious Person ?
 - C) any Covid 19 related symptoms ; fever / cough / difficulty in breathing ?

- 4) Encourage your patients to wear their Masks while seated at your waiting area.
- 5) Strongly advise your patients to sanitize their hands prior to entering treatment room / your surgery.
- 6) Practice Physical Distancing while seated at the waiting area / while registering.
- 7) Equip yourself with the necessary PPE while working.

Do put up notice(s) in your clinic premise informing your patients the above Non Negotiable Guidelines will be practiced. You may use the “Notice” prepared by MPDPA as attached in this email.

Stay Safe Dear Friends !

Yours Sincerely,

Mahendran

Dr.P.Mahendran

MPDPA President 2019-2021.